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| **Neighbourhood Walkabout Action Plan**  **Location; Eleanor Scott close**  **Date of Neighbourhood Walkabout; 11th July 2024**  **Thank you to the 5 residents that joined Andy L (Surveyor) & Nikki (Area Coordinator)** | **A logo for a home  Description automatically generated** |

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|  | **Issue and Location** | **Action Taken** | **Action Owner** | **Status, or estimated completion date** |
| 1 | Residents not happy with the condition with grass condition – existing grass patchy in areas/weeds | Passed on to Richard at Outco provide quote to soil and effected areas | AL | Awaiting quotes for work |
| 2. | Litter been dropped at the back of properties behind 1-3 adjacent to St John grove resident believe the business unit to the side of no.3 that workers are passing by and have witnessed them dropping litter which is contributing to attracting rats which have been seen in the area. | Nikki V to contact/send letters to business park/units | NV | Pending |
| 3. | Communal gates to be ease and adjusted as its catch steel frame making it difficult to open. Other access is available to area whilst waiting for repair. | Works order raised | AL | To be completed in 28 days by 06/09/24 |
| 4 | No.5 Roof flashing detail to the top of apex roof Front elevation has altered position. No signs of leaks. | Works order to check and reposition flashing | AL | To be completed in 28 days by 06/09/24 |

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| **Any other issues or advice giving out during Neighbourhood Walkabout?**   * Resident requested tree to be removed at the back of the rear garden - Advised resident to contact owner of the private property the tree is located in and speak with owner to request to reduce the tree, advised resident branches can be pruned back providing it is over hanging in his garden (PFH garden). (This has already been done by resident but wants the tree cutting down completely. No further action |

The next Neighbourhood Walkabout will be advertised in the Activity Brochure and on our website.

If you would like to discuss anything in this action plan, or feel there is anything missing, please contact us